Direct pediatric admissions or transfers from another hospital

Patients may be directly admitted to our pediatric ward from home, clinic, or outside hospital. We strongly prefer that the patient’s PCP evaluate any patient that is to be directly admitted on day of admission to ensure that the patient’s illness meets our scope of practice.

To directly admit a patient from home or clinic to be followed by the patient’s PCP:
1. Call 216-4080 to request a pediatric ward bed. You will need the patient’s name, date of birth, and admitting diagnosis.
2. Call the pediatric charge nurse at 216-4400 to discuss the admission and give admission orders if necessary. We also have preprinted pediatric order sets that can be faxed to you as well. If necessary, request that the nursing staff alert you when the patient arrives on the pediatric ward.
3. Call the patient’s family and direct them to come to PSVMC admitting desk on the 1st floor of the hospital.

To directly admit a patient to the pediatric hospitalist service:
1. Call 216-6338 x6246 to discuss the case with the pediatric hospitalist. The hospitalist will need to know the patient’s name, date of birth, admitting diagnosis, and contact information for the patient to be admitted.
2. If the patient is being admitted from clinic or an outside hospital, then the referring RN or MD will need to call the pediatric charge nurse at 503-216-4400 to give report.

Note: After report is called to pediatric ward charge nurse, the charge nurse will call the pediatric hospitalist. This is to let the hospitalist review all admissions to pediatric ward to ensure that they meet the scope of practice, and it does NOT imply that hospitalist will necessarily be consulting/following that patient. If the hospitalist does not feel that admission meets scope of practice, then the hospitalist will call the admitting physician to discuss.

For patients < 28 days: Infants may be admitted directly to the pediatric unit if they meet admission criteria. If there are questions regarding the appropriate unit for admission (NICU vs. pediatric unit), the referring MD (PCP, hospitalist, or ED MD) will initiate discussion with the neonatologist. Decision on placement in NICU or pediatric unit will then be determined by discussion between neonatologist and referring MD.